

RESOLVED, that the Classification of the Classified Service of the City of New York is hereby amended under the heading of **DEPARTMENT OF PROBATION [781]** as follows:

I. To classify the following managerial titles in the Non-Competitive Class, subject to Rule X, Part I, with number of positions authorized as indicated:

| <u>Title Code Number</u> | <u>Class of Positions</u> | <u>Salary Range</u> | <u>Number of Authorized Positions</u> |
|--------------------------|--|---------------------|---------------------------------------|
| MXXXXX | Assistant Director of Administration (Department of Probation) | # | 1 |
| MXXXXX | Assistant Director of Probation | # | 11 |
| MXXXXX | Deputy Director of Probation (Operations) | # | 2 |
| MXXXXX | Executive Assistant to the Commissioner of Probation | # | 1 |
| MXXXXX | Executive Director of Administration (Department of Probation) | # | 1 |
| MXXXXX | Executive Director of Special Probation Programs | # | 1 |
| MXXXXX | Project Director (Department of Probation) | # | 3 |

These are a Management Class of positions paid in accordance with the Pay Plan for Management Employees. Salary for these positions are set at a rate in accordance with duties and responsibilities.

Part I positions are designated as confidential or policy influencing under Rule 3.2.3 (b) of the Personnel Rules and Regulations of the City of New York and therefore are not covered by Section 75 of the Civil Service Law.

II. To classify the following non-managerial title in the Non-Competitive Class, subject to Rule X, Part I, with number of positions authorized as indicated:

| <u>Title Code Number</u> | <u>Class of Positions</u> | <u>Annual Salary Range</u> | | | <u>Number of Authorized Positions</u> |
|--------------------------|--|----------------------------|--------------------------|----------------|---------------------------------------|
| | | Effective: 9/24/2018 | | | |
| | | <u>New Hire Minimum +</u> | <u>Incumbent Minimum</u> | <u>Maximum</u> | |
| XXXXX | Secretary to the Director of Probation | 50,067 | 53,992 | 91,196 | 1 |

Part I positions are designated as confidential or policy influencing under Rule 3.2.3 (b) of the Personnel Rules and Regulations of the City of New York and therefore are not covered by Section 75 of the Civil Service Law.

+ Employees hired into City Service on or after 9/24/18 shall be paid the hiring rate effective 9/24/18. Upon completion of two years of active or qualified inactive service, such employees shall be paid the indicated "minimum" for the applicable title that is in effect on the two-year anniversary of their original appointment as set forth in the applicable Successor Separate Unit Agreement. In no case shall an employee receive less than the state hiring minimum.
